

UCLA SEMEL IT Quote Proposal

Effective Date:

Requested By:

Item/Description	Item Cost	Qty.	Item Cost x Quantity	Sales Tax	Total
Apricorn Aegis Padlock 1TB External HDD	172.29	1	172.29	16.37	188.66

Total Estimated Costs **188.66**

***ALL MOBILE DEVICES STORING UNIVERSITY BUSINESS MUST BE ENCRYPTED PER THE 'DEVICE AND REMOVABLE MEDIA ENCRYPTION' HS 9453-C POLICY**

Please complete the following questions:

End User Name?	
End User office location? Building, room#	

Funding Information and Approvals

FAU	% or \$	Fund Manager Name	FM Initials	Date Initialed

Justification for Purchasing Computer Equipment under FAU(s) above

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Center Administrator/PI Signature

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Note: After validating the above funding information, SEMEL Computer Procurement Coordinator will complete the order process and arrange with IT to configure and deliver the computer equipment to the client. Price may change from the time the quote is issued to the time the order is placed on certain items. Some costs listed on the quote will be recharged on or before FYE June 30. Please let us know if we should post the recharge prior to June 30.