UCLA SEMEL IT Quote Proposal

Request Date:_____

Requested By:	

Item/Description	Item Cost	Qty.	Item Cost x Quantity	Sales Tax	Total
DELL Optiplex 7420 AIO, 24" Non-Touch Core i7-14700, 16GB RAM, 512GB SSD, Integrated Video graphics card, Full HD Webcam, integrated mic & speakers, wired keyboard/mouse, 4-year warranty, --All-In-One includes monitor & desktop--	1,240.12	1	1,240.12	117.81	1,357.93
Windows 10Ent OS installation	50.00	1	50.00	-	50.00
eWaste Recycling	6.00	1	6.00	-	6.00
Office 365 license☐	-	1	-	-	-
Antivirus and Anti-Malware	-	1	-	-	-
Total Estimated Costs					**1,413.93**

* Adapters/cables required for installation are not included in cost but will be charged additionally.

Please complete the following questions:

User Name(s)?	_____
Location device will be installed? Building, room#	_____
Is this an additional device for this user?*	_____

*If yes, fee may apply.

Funding Information and Approvals

FAU	% or $	Fund Manager Name	FM Initials	Date Initialed
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Justification for Purchasing Computer Equipment under FAU(s) above

_____
_____
_____
_____

Center Administrator/PI Signature

_____

Note: After validating the above funding information, SEMEL Computer Procurement Coordinator will complete the order process and arrange with IT to configure and deliver the computer equipment to the client. Price may change from the time the quote is issued to the time the order is placed on certain items. Some costs listed on the quote will be recharged on or before FYE June 30. Please let us know if we should post the recharge prior to June 30.