UCLA SEMEL IT Quote Proposal

Request Date:_____

Requested By: _____

Item/Description	Item Cost	Qty	Item Cost x Quantity	Sales Tax	Total
DELL Optiplex 7020 SFF, Core i9-14900, 64GB RAM, 1TB SSD, VIDEO graphics card, 4-year warranty, --Does not include monitor, keyboard nor mouse --	1,613.56	1	1,613.56	153.29	1,766.85
Windows 10Ent OS installation	50.00	1	50.00	-	50.00
Office 365 license	-	1	-	-	-
Antivirus and Anti-Malware	-	1	-	-	-
Total Estimated Costs					**1,816.85**

* Adapters/cables required for installation are not included in cost but will be charged additionally.

Please complete the following questions:

User Name(s)?	_____
Location device will be installed? Building, room#	_____
Is this an Additional Computer Device** for the User?	_____
Need CareConnect or any other Software?	_____

**If yes, fee may apply

Funding Information and Approvals

FAU	% or $	Fund Manager Name	FM Initials	Date Initialed
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Justification for Purchasing Computer Equipment under FAU(s) above

_____
_____
_____

Center Administrator/PI Signature

_____

Note: After validating the above funding information, SEMEL Computer Procurement Coordinator will complete the order process and arrange with IT to configure and deliver the computer equipment to the client. Price may change from the time the quote is issued to the time the order is placed on certain items. Some costs listed on the quote will be recharged on or before FYE June 30. Please let us know if we should post the recharge prior to June 30.